

## YARNELL FIRE DISTRICT

### FIRE BOARD MINUTES, REGULAR SESSION

July 21, 2014

**1. CALL TO ORDER:**

Chair Arlon Rice called the meeting to order at 10:03 AM

**2. Pledge of Allegiance and Roll Call of Board Members:**

Present were Chair Arlon Rice, Treasurer Richard Mayer, Secretary Carole Ryan, Members at Large Kevin O'Donnell, Frances Lechner. Attendance of the Public noted on attached document.

**3. Approval of Draft Minutes:**

Motion made by Richard , seconded by Francis, to approve draft minutes of June 16, 2014, as provided. Motion carried.

Motion made by Frances, seconded by Kevin, to approve draft minutes of July 7, 2014. Motion carried.

**4. Reports and Correspondence:**

**a. Chairman's Report:**

Arlon and Donna Gordon painted the inside of the Admin Building with donated paint so that it would be ready for inspections today. At this time, the State Fire Marshall and Yavapai County have both approved this building and provided a Certificate of Occupancy. The stairway from this building to/from the fire station will be addressed soon. There is not enough money yet to repaint the outside of the building.

Arlon discussed how water used for fires will be billed by the water company.

Arlon requested that a Letter of Condolences be sent to the community in Washington State that recently lost many houses to a wild fire. (Carole will send this.)

**b. Secretary's Report:** none

**c. Treasurer's Report :** (see attached)

Richard presented : Profit and Loss Budget vs Actual and Reconciliation Summaries through 5-31-2014:

General Fund :\$33,958.74

Donations and Grants : \$94,626.34

Capital Reserve Fund : \$35,900.13

Pension and Relief Fund : \$83,616.97

Sale of E-402 for \$35,900 put into Capital Reserve, and from there into General Fund. No money is budgeted for the Administration Building so all will come from Donations/Grants. There will be a separate area on the Treasurer's Report for accounting related to the Admin. Building.

Motion made to approve this report as provided by Carole. Seconded by Frances. Motion carried.

**d. Chief's Report:** (see attached) . Sunday early AM, fire departments from Yarnell, Peeples Valley and Congress together fought a fire at a house in Yarnell. There are many more calls this year than even last year after the fire. Our Fire Auxiliary now has 501c3 status. CERT, though a great asset to the community, is not a part of the YFD.

## **5. OLD BUSINESS :**

**a.** Frances made a motion to accept revised YFD Policy 0019-Credit Card Usage- as presented. Kevin seconded. Motion carried.

**b.** We will vote to accept revised YFD Policies 0001 and 0008 at our next regular meeting.

**c.** At our next regular meeting, the Committee will report their review of our Bylaw consistency with current ARS.

**d.** Frances reported that another \$10,000 is owed on the Memorial Park land purchase, so the ownership cannot be transferred to the YFD from the Yarnell Community Garden Project until this is paid. The Yarnell Hill Recovery Group will continue to raise money for Memorial Park.

**e.** Ben will follow-up at the next regular meeting regarding our contract with Peeples Valley Fire District. They can use our insurance, per contract, until August 10.

**f.** Safer grant update by Aileen Casillas (See attached). Semi-annual reports are due July 3, 2014. After March 17, 2015, we will go into the Year 2 phase of the grant. We can also ask for advances, as needed, in any category.

## **6. NEW BUSINESS :**

**a.** Ben reported that we currently have some equipment that is not usable here, such as ladders, a trailer, etc. If any items were purchased with tax monies, the proceeds will be put into Capital Reserve. If not, the proceeds will be added to

Donations/Grants.

**7. CALL TO THE PUBLIC:** No requests to speak.

**8. ADJOURNMENT:** 12:16 PM

The next regular meeting will be August 18, 2014 in the new Admin. Building.

Respectfully Submitted,

Carole Ryan, Secretary of the Yarnell Fire Board.